

Agent Registration Key Maintenance

(07.21)

Background

This procedure involves a MICAS administration role and presumes that the user has a Service and MICAS account with sufficient permissions. If what is displayed on-screen does not correspond to this procedure, please contact the dealer admin so your account privileges can be adjusted.

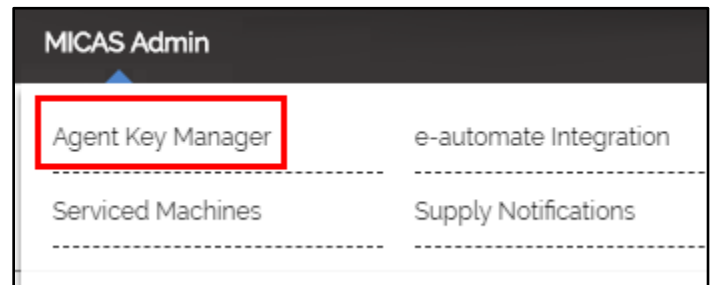
1. Log on to the MICAS system via a saved a browser favorite URL, or just visit

<https://my.sharpamericas.com>

2. At the MICAS main menu, click on the *MICAS Admin* column, as shown below:



3. Click on the *Agent Key Manager* from the *MICAS Admin* menu.
4. When at the **Agent Key Manager** page, type in the Customer name or number, then click **Search**. At least 3 characters must be entered for the search to function.

A screenshot of the Agent Key Manager page. The page title is "Agent Key Manager". Below the title, there is a text box for "Customer Name / Number:" containing the text "montvale". A blue arrow points down to a dropdown menu showing "Sharp Montvale HQ". To the right of the dropdown is a "Search" button, which is highlighted with a red box. Below the text box, there is a description: "Select customer that will receive the Agent install by email, along with a 'key' that can be used to register this agent to your dealership. To complete registration your customers can select individual devices to register or register all. You will only receive data on devices that are registered."

5. Click on the Customer in the drop-down, and the system reports whether any available Agent keys already exist for this customer. If one exists, select it. If none exists, click **Create**.

Agent Key Manager

Select customer that will receive the Agent install by email, along with a "key" that can be used to register this agent to your dealership

Selected Customer:

There are no existing MICAS Agent registration Keys For the selected customer.

- The system will create a **unique** registration key. Use the *Send E-mail* link to send the Agent Registration Key to the customer.

Agent Key Manager

Select customer that will receive the Agent

To complete registration your customers

Selected Customer:

Registration Key

SHAMO63116

SHAMO96974

SHAMO22631

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E-mail

Send To (e-mail address): 3

Subject: Sharp MICAS Registration Key Notification

Body:

Please click on the following link to download the MICAS Agent

<https://micas.sharpamericas.com/Agent-Download/>

When the MICAS Agent has been installed, browse to <http://localhost:8080> to configure the application. When the registration page is displayed select the "Register by registration key" option, and enter in your registration key, which is:

Your MICAS Agent will be automatically assigned to Sharp Montvale HQ

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- Fill out the recipient's address and click **Send**.
- If additional keys are needed, just click the Create button and repeat the process in Step #5. If a key was created in error, click *Remove*.
- At the Agent PC, the customer clicks on the link in the email to download and install the agent. Once the Agent is installed, launch the browser and navigate to <http://localhost:8080> and enter the registration key to complete the registration process.

Enter your Sharp-Start user name and password.	Or, if have an Agent registration key, enter it here.
<p>User Name: <input type="text"/></p> <p>Password: <input type="password"/></p> <p><input type="button" value="Login"/></p> <p>Logon for Dealer Tech only</p>	<p>Registration Key: <input type="text" value="SHAM030801"/></p> <p><input type="button" value="Register"/></p> <p>Customer Registration</p>

- Lastly, work with the customer to load SNMP Scan Ranges, and discover and register devices.